**Barnardo’s Research Ethics Committee (BREC)**

**Notification Form**

This form provides Barnardo’s Research Ethics Committee (BREC) with advance notice of a research ethics application you intend to submit.

Please submit this Notification Form two weeks before you intend to submit your completed Application Form. This allows BREC time to compile a review team, and ensures that your application is given due attention and dealt with promptly.

**Once completed, this Notification Form should be sent to** **brec@barnardos.org.uk**

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| **1. Contact details**  |
| **Name** |  |
| **Role** |  |
| **Organisation or academic institution** |  |
| **Telephone** |  |
| **Email address** |  |
| **Date of submission of Notification Form** | Click to enter date |
| **2. Information about your research** |
| **Working title of study** |
|  |
| **Date you aim for your research to begin** | Click to enter date |
| **Date you aim to submit your ethics application** | Click to enter date |
| **Area of research**  |
| [ ]  Advocacy, Children’s Rights & Participation[ ]  Child Abuse & Exploitation[ ]  Disability/Health[ ]  Early Support | [ ]  Looked After Children[ ]  Mental Health[ ]  Other (please specify)  |
| **Location(s) of research** (please select all that apply) |
| [ ]  Northern Ireland[ ]  Scotland [ ]  Cymru[ ]  England - North | [ ]  England - Central[ ]  England - South East[ ]  England - South West[ ]  England - London |
| **Please use the space below to briefly describe the aims and objectives of your proposed research** |
|  |
| **Please use the space below to describe your proposed participant groups** |
|  |
| **If you are planning to access Barnardo’s services, staff, service users, or former service users, you need to gain agreement from service management that they support your research ‘in principle’. You must gain this approval before you submit your full application to BREC****Please indicate below whether any services have agreed to provide you with access to their service, staff, service users or ex-service users** |
| [ ]  Yes, Barnardo’s services have agreed to facilitate this research[ ]  No |
| **If any Barnardo’s services have agreed to provide you with access to their service, staff, service users or ex-service users, please use the space below to list the service(s), and the names of your key contacts in those services** |
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**Please note**:

Prior to submitting your application to BREC, the service(s) you plan to include in your research should have had sight of your research proposal, and understand and agree to:

* The purpose of the research
* The research methods
* Approaches to access (potential) participants
* Any role(s) service staff will play in facilitating the research
* Timeframes
* Planned outputs
* Ownership of data
* Researcher’s right to publish

You must submit your supporting documents, draft research tools (e.g. recruitment materials, questionnaires, interview/focus group guides, participant information sheets, consent forms, etc), and any applications to other ethics committees with your completed Application Form. BREC cannot review your application without these

**Please return your completed Notification Form to** **brec@barnardos.org.uk**